



1247 VILLARD ST EUGENE, OR 97403  
 Office: (541) 343-6000  
 Fax: (541) 343-6099  
 www.StewardshipRentals.com

<b>FOR OFFICE USE ONLY</b> DATE APPROVED/DENIED: _____ _____
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### RENTAL APPLICATION

Please complete all requested information on front and back of this form and submit to office. A Stewardship Properties representative must approve any application received before either party can enter into a rental agreement. No deposits will be accepted without an approved application. Thank you for your interest in our rentals.

Today's Date \_\_\_\_\_ Address Applying For \_\_\_\_\_ Move-In Date \_\_\_\_\_

**Student:** YES NO **Subleasing:** YES NO **Pets:** YES NO **Student Verification (ID or Email):** \_\_\_\_\_

#### APPLICANT INFORMATION

Applicant's Full Name \_\_\_\_\_ D.O.B. \_\_\_\_\_ S.S.# \_\_\_\_\_

Phone #'s \_\_\_\_\_ E-Mail \_\_\_\_\_

Driver's License # \_\_\_\_\_ State \_\_\_\_\_ Exp. \_\_\_\_\_ Other Names Used \_\_\_\_\_

Vehicle Make/Model \_\_\_\_\_ Year \_\_\_\_\_ License Plate \_\_\_\_\_

Co-Signer Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone # \_\_\_\_\_

**House Manager/Roommates' Names** \_\_\_\_\_

Spouse's Full Name \_\_\_\_\_ D.O.B. \_\_\_\_\_ S.S.# \_\_\_\_\_

Driver's License # \_\_\_\_\_ State \_\_\_\_\_ Exp. \_\_\_\_\_ Other Names Used \_\_\_\_\_

Do you or your spouse have Children? YES NO If yes, how many \_\_\_\_\_ Ages \_\_\_\_\_

#### RENTAL HISTORY (at least 2 years, or co-signer)

1) Current Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Landlord's Name \_\_\_\_\_ Landlords Phone # \_\_\_\_\_

Dates at this address \_\_\_\_\_ -- Reason for leaving \_\_\_\_\_

2) Previous Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Previous Landlord's Name \_\_\_\_\_ Phone # \_\_\_\_\_

Dates at this address \_\_\_\_\_ -- Reason for leaving \_\_\_\_\_

#### EMPLOYMENT / INCOME INFORMATION (at least 1 year employment)

1) Present Employer \_\_\_\_\_ Position \_\_\_\_\_ Dates at this job \_\_\_\_\_ --

Supervisor's Name \_\_\_\_\_ Supervisor's Phone # \_\_\_\_\_ Monthly Income \_\_\_\_\_

Employers Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

**Other Sources of Income** (If you receive government financial assistance we will need a copy of your statement of benefits)

Amount \_\_\_\_\_ Source \_\_\_\_\_ Contact # \_\_\_\_\_

Amount \_\_\_\_\_ Source \_\_\_\_\_ Contact # \_\_\_\_\_

**CURRENT TOTAL MONTHLY INCOME** \_\_\_\_\_ Circle what applies to you **Full-Time Part-Time Permanent Temporary**

2) Past Employer \_\_\_\_\_ Position \_\_\_\_\_ Dates at this job \_\_\_\_\_ --

Supervisor's Name \_\_\_\_\_ Supervisor's Phone # \_\_\_\_\_ Monthly Income \_\_\_\_\_

Employers Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

**PAST TOTAL MONTHLY INCOME** \_\_\_\_\_ Circle what applies to you **Full-Time Part-Time Permanent Temporary**

3) Spouse's Employer \_\_\_\_\_ Position \_\_\_\_\_ Dates at this job \_\_\_\_\_ --

Supervisor's Name \_\_\_\_\_ Supervisor's Phone # \_\_\_\_\_ Monthly Income \_\_\_\_\_

Employers Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

**SPOUSE TOTAL MONTHLY INCOME** \_\_\_\_\_ Circle what applies **Full-Time Part-Time Permanent Temporary**

**PERSONAL REFERENCES**

1. Name \_\_\_\_\_ Relationship \_\_\_\_\_ Contact # \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
2. Name \_\_\_\_\_ Relationship \_\_\_\_\_ Contact # \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

**APPLICANT BACKGROUND**

Have You Ever: (please circle)

- 1. Been evicted from a tenancy or been party to an eviction YES NO
- 2. Intentionally or willfully refused to pay rent when due YES NO
- 3. Been convicted of a felony YES NO
- 4. Been Arrested? YES NO

Please give any additional information that may help Stewardship Properties evaluate this application:

**ADDITIONAL INFORMATION**

Where did you see or hear about Stewardship Properties?  
(mark all that apply)

- // ASUO Website // Friend/Past Tenant // Facebook
- // Oregon Daily Emerald // Property Signage // Craigslist.com
- // Flyer or Poster // Register Guard
- // Other \_\_\_\_\_

What is most attractive about the apartment you are applying for?

- // Price  // Location  // Special Features - If so, what? \_\_\_\_\_
- // Other \_\_\_\_\_

**OTHER INFORMATION**

IN CASE OF EMERGENCY, NOTIFY: \_\_\_\_\_ Relationship \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Home Phone ( ) \_\_\_\_\_ Work Phone ( ) \_\_\_\_\_

I hereby certify that the answers I have given in this application are true to the best of my knowledge. I understand that any false answers or statements made by me will be sufficient grounds for eviction and loss of any security deposit. I agree to a credit check if deemed necessary. I agree that my present and former landlords may release information related to my tenancy with them, to Stewardship Properties. I agree that my present employer may release information related to my current income status to Stewardship Properties. It is understood that I will not be discriminated against based on race, color, sex, religion, or national origin.

APPLICANT'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

PRINT NAME \_\_\_\_\_

\*\*\*\*\*OFFICE USE ONLY - DO NOT WRITE BELOW\*\*\*\*\*

**RENTAL REFERENCE VERIFICATION**

PRESENT LANDLORD

- 1. Bounced Checks or Late Payments? // Yes // No If so, how many \_\_\_\_\_
  - 2. Fines or Complaints? // Yes // No 4. Monthly Rent \$ \_\_\_\_\_
  - 3. Pets? // Yes // No 5. Would they Re-rent? // Yes // No
- Comments \_\_\_\_\_

PREVIOUS LANDLORD

- 1. Bounced Checks or Late Payments? // Yes // No If so, how many \_\_\_\_\_
  - 2. Fines or Complaints? // Yes // No 4. Monthly Rent \$ \_\_\_\_\_
  - 3. Pets? // Yes // No 5. Would they Re-rent? // Yes // No
- Comments \_\_\_\_\_

**THIS APPLICATION**

PROCESSED BY \_\_\_\_\_ DATE \_\_\_\_\_

If not approved, specify reason(s) \_\_\_\_\_

Applicant Notified by (employee) \_\_\_\_\_ Date Notified \_\_\_\_\_

Notified by: // Telephone // In Person // Letter // Fax